Downloading Statements

Rev: February 20th 2026

Gateway
Credit Union

From time to time, you may need to download a copy of all of your account activity over the past year, known as your annual statement. You sometimes need to provide a copy of your account statement when completing a mortgage or loan application, completing a tax return, or for other legal and financial matters.

How can I get my statements?

To download a full statement for the past year, you will need to log in to online banking on a laptop or desktop computer. The mobile app does not yet support this feature, unfortunately.
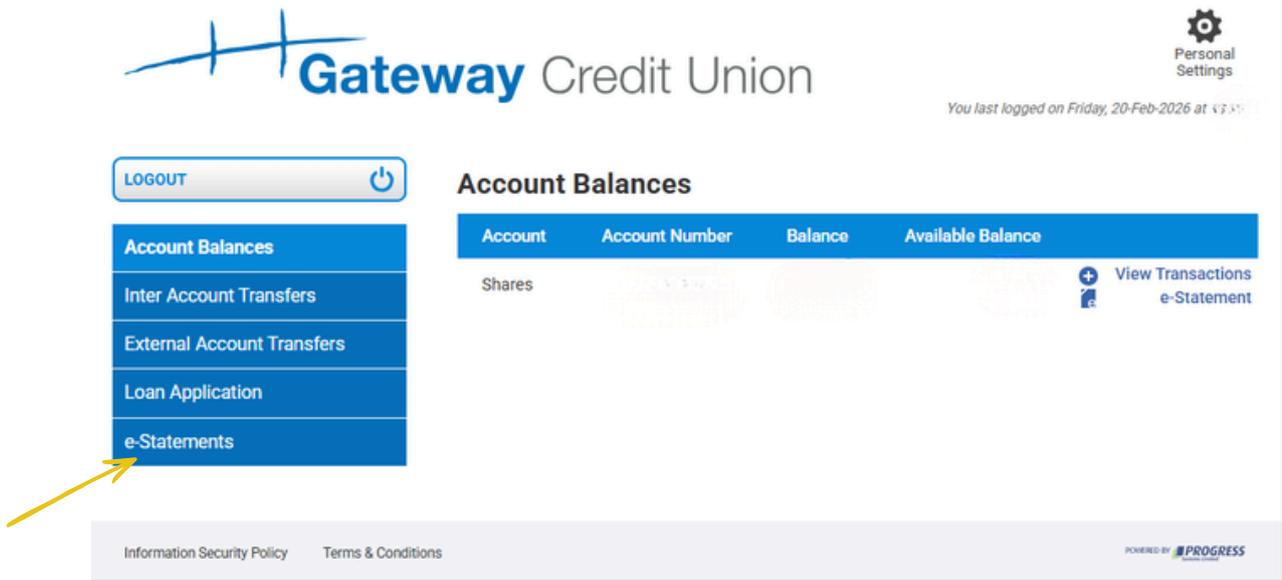
Registering for Online Banking   CLICK HERE

Where to find your statements via Online Banking

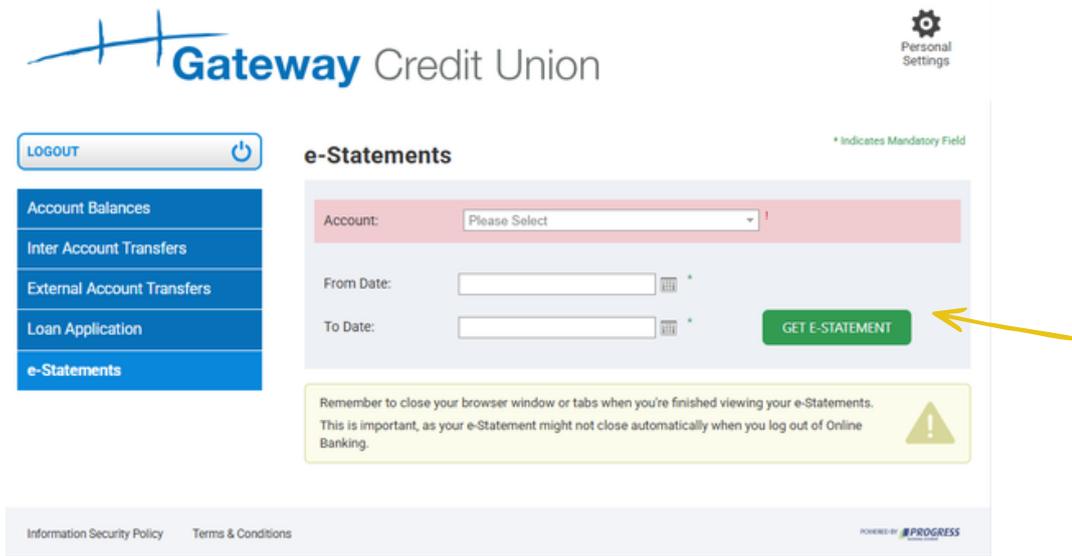Once you are logged in, select 'Online Banking' from the side menu,

And then click Online banking – logging in with your PIN.
Then click e-Statements on the side menu;

Which will bring up;

'E-Statement Download'
Select the account, and the from and to dates, click "Get e-statement" to generate a PDF

Select the account, and the from and to dates, click "Get e-statement" to generate a PDF

Downloading and opening your Statement on your computer
Select the Statement for the period you would like to download, and click on the download icon. This should take no more than a second or two, depending on your internet speed.

The downloaded file is in a PDF format, which can be opened on any computer, using either built-in software or another program installed on your computer.